



Housing
Help

**Application for Market Rent Accommodations
in the City of Kawartha Lakes & the County of Haliburton
The Corporation of the City of Kawartha Lakes**

A Division of the City of Kawartha Lakes

Instructions

- Complete this application, and submit to one of the Housing Providers listed below
- Direct any questions that you may have to the appropriate Housing Provider

You can Mail or deliver your application to one of the following:

Kawartha Lakes Haliburton Housing Corp
322 Kent St. W. Lindsay
Mail To: 322 Kent St. W. P.O. Box 2600
Lindsay, ON. K9V 4S7
705.324.6401 1.800.463.4210

Monmouth Township Non-Profit Housing Corp.
2117 Loop Road, Wilberforce
Mail to: P.O. Box 70
Wilberforce, ON. K0L 3C0
705.448.3652

Fenelon Area Independent Living Association
70 Murray St or 105 Lindsay St. Fenelon Falls
Mail to: 105 Lindsay Street
Fenelon Falls, ON. K0M 1N0
705.887.9604

Community Care Village Housing Kawartha Lakes
65 Melborne St. W
Lindsay, ON. K9V 0G4
705.324.1600

Staanworth Non-Profit Housing Corp.
44 Parkside St.
Minden, ON. K0M 2K0
705.286.3444

Haliburton Community Housing Corp.
1 Victoria St.
Haliburton, ON. K0M 1S0
705.457.3973 705.457.9119

Application for Market Rent Accommodations

Applicant Information

Please provide the name of the primary applicant and contact information. Please provide alternate contact name and daytime number where we can leave a message. Tell us immediately if you move or if your telephone number changes so that we are able to contact you.

Last Name	First Name
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Apt/Unit Number	Street Number	Street Name
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Town/City	Province	Postal Code
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Daytime Phone Number	Other Phone Number	Cell Phone Number
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Email Address

Contact:	Phone:	Relationship:
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Do you need an interpreter?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	What language do you speak?
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Do you have an interpreter or a person assisting you with this application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Name:	Relationship:	Phone:
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May we contact them?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Household Information

Please provide information about all adults, including yourself and all children who will live with you.

Last Name	First Name	Relationship	Date of Birth DDMMYY	Male / Female	Social Insurance Number
		Self			

Do all the people listed currently live with you?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If no, please provide the name of the person, the date this person will start living with you and the reason why they are not living with you now:

Are you expecting a change in the size of your household?	<input type="checkbox"/> Yes: Expected Date of Change.	<input type="checkbox"/> No
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Housing / Rental Information

Please provide information regarding your current landlord or indicate if you are a property owner.

Current Landlord's Name:	Landlord's Telephone Number:
Previous Landlord's Name:	Previous Landlord's Number:

Do you have any pets?

Yes

No

Type and Number:

Declaration, Release and Consent to Information

What is "Personal Information"?

Personal information includes any factual or subjective information, recorded or not, about an identifiable individual. This includes information in any form, such as:

age, name, ID numbers, income, assets, household composition, residency status, rent payment record, etc; opinions, evaluations, comments, or disciplinary actions; and employee files, credit records, loan records, medical records, existence of a dispute between a landlord and a tenant, intentions (for example, to acquire goods or services, or change jobs).

Personal information does not include the name, title, business address or telephone number of an employee of an organization.

Collection and Use of Your Personal Information

Individual Housing Provider will collect and obtain any or all of your personal information, without limitation whatsoever, from any person or persons including but not limited to, any municipal, provincial or federal department, any agency that assists in the provision of social housing, any agencies, groups, societies, organizations or persons (social or otherwise) providing assistance in any form whatsoever to any member of the public, or any credit information company (the "Information Recipient"); and retain and use the personal information provided by you in this form for the following purposes:

- considering your application for tenancy;
- verifying the information that you have provided in your application and its attachments relating to the administration and processing of your application for tenancy;
- meeting legal and regulatory requirements arising out of or relating to your tenancy;
- for the individual Housing Provider auditor to verify our financial records;
- for the purpose of contacting necessary services or your next-of-kin in case of emergency;
- for the purpose of retaining housing due to social difficulties & financial difficulties.

Disclosure of Your Personal Information

The individual Housing Provider will disclose the personal information provided by you in this form to the following parties for the purposes described above:

- to any social agency providing any form of assistance to you, or other government subsidy
- *Support Program Act, 1997* or the *Day Nurseries Act*, or any government department responsible for social housing programs under the *Housing Services Act*, or the City of Kawartha Lakes and/or the individual Housing Provider housing portfolio operating agreement;
- to Ontario Landlord and Tenant Board or divisional court;
- to relevant agencies or next of kin in case of emergency;
- to credit bureaus and other businesses that provide credit or rental history information about you;
- to a third party in connection with the potential or actual sale, reorganization, merger, consolidation or disposition of the business of the individual Housing Provider and;
- any relevant agencies regarding physical or mental health & financial assistance.

This consent is given under the provisions of the *Personal Information Protection and Electronic Document Act*. This consent is valid until revoked in writing. A Tenant may, at any time, request from the Landlord's Privacy Officer its complete Privacy Policy, and may request that the Privacy Officer provide information about the data collected and retained with respect to the Tenant or prospective Tenant, and may also obtain a Privacy Complaint Form for the purpose of resolving disputes with respect to the use of said information.

Consent

I authorize and agree that the individual Housing Provider may collect, use and disclose the personal

information that I have provided in this form and its attachments as described above. I understand and acknowledge that, in addition to the foregoing, the individual Housing Provider will also collect, use and disclose my personal information as required or permitted by law.

Declaration

I/we give my/our word that everything in this application is correct and complete. If something is incorrect or not true, I/we understand that the City of Kawartha Lakes may cancel my/our application.

I/we declare that the following is true:

- There are no enforceable deportation, departure or exclusion orders against any member of this household.

I/we understand that only the people I/we have identified as members of our household may live with me/us in the housing unit. While I/we am/are on the waiting list, I/we must tell the City of Kawartha Lakes about any changes to my/our housing needs.

I/we understand that, to remain eligible to stay on the waiting list, all members of my/our household must:

- make arrangements to pay back any money owed to any housing provider in the City of Kawartha Lakes or County of Haliburton
- tell the appropriate Housing Provider immediately about any change to my/our contact information or housing requirements

Name of applicant	Signature	Date
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Please Print

Name of spouse/partner	Signature	Date
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Names of dependents (16 years & older)	Signature	Date
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Instructions

Please put a check mark beside where you want to live. These are the only places where you will be offered housing. You can change these selections at any time with the appropriate Housing Provider.

Please ensure that you have chosen a Building Selection where the numbers of bedrooms you require are available. The Building Particulars column will identify specific details such as smoke free policies, elevators, certain client types such as persons living with mental health or physical disabilities or victims of domestic violence. If you want more information about any of the buildings listed below you can contact the appropriate Housing Provider.

Information may also be available at the City's website:
<http://www.city.kawarthalakes.on.ca/residents/housinghelp>


Unit Size Request

Select the size of unit you require:

1 bedroom 2 bedroom 3 bedroom 4 bedroom

Modified Unit







Do you have physical disabilities which would require you to need a unit with accessible modifications (ie – wheelchair unit)? Yes No

The  logo in the “building particulars” column indicates modified units are available.

Parking







Do you require Parking? Yes No

Do you have an Accessible Parking Permit? Yes No

✓	Building Name / Housing Provider	Address	Building Type	Number of Bedrooms					Building Particulars
				B	1	2	3	4	
Haliburton County									
	Echo Hills Apts / Haliburton Community Housing Corporation	Haliburton 13 Independence	Apt		✓	✓			Elevator Utilities Included Smoke Free Policies 
	Floralan Park /Staanworth Non Profit Housing Corp.	Minden Floralan Park Rd	Town House			✓	✓		Utilities NOT included 
	Maple View / Monmouth Township Non Profit Housing Corp.	Wilberforce 2117 Loop Rd	Apt		✓	✓			One Story Utilities Included 
	Maple View / Monmouth Township Non Profit Housing Corp.	Wilberforce 2117 Loop Rd	Town House			✓	✓		Utilities NOT included
City of Kawartha Lakes									
	Flynn Gardens / Kawartha Lakes-Haliburton Housing Corp.	Lindsay 48 St Paul & 45 St Patrick	Apt		✓	✓			Elevator Utilities Included 
	Nayoro Place / Kawartha Lakes-Haliburton Housing Corp.	Lindsay 45 Durham St E	Town House			✓	✓		Utilities Included 
	Red Pines / Kawartha Lakes-Haliburton Housing Corp.	Lindsay 92 Albert St S	Town House			✓	✓	✓	Utilities Included 

Seniors Only Housing

At least one member must be 60 years or older.

✓	Building Name/ Housing Provider	Address	Building Type	Number of Bedrooms					Building Particulars
				B	1	2	3	4	
Haliburton County									
	Parklane Apts / Haliburton Community Housing Corporation	Haliburton 1 Victoria St.	Apt		✓	✓			Elevator Utilities Included Smoke Free Policies 
	Staanworth Court /Staanworth Non Profit Housing Corp.	Minden 30 Prentice St	Apt		✓	✓			One Story Utilities Included 
	Staanworth Terrace/Staanworth Non Profit Housing Corp.	Minden 44 Parkside St.	Apt		✓	✓			Elevator Utilities Included 
	Pinegrove Place	Minden 57 Parkside St	Apt		✓				One Storey Utilities Included 
City of Kawartha Lakes									
	FAILA Fenelon Area Independent Living Association	Fenelon Falls 70 Murray St	Apt		✓	✓			Elevator Utilities Included Smoke Free Policies 
	Hamilton Place / Kawartha Lakes-Haliburton Housing Corp.	Lindsay 19 Hamilton St	Apt		✓	✓			Elevator Utilities Included 
	Community Care Village Housing Kawartha Lakes	Lindsay 65 Melbourne St W.	Apt			✓			Elevator Utilities Included Smoke Free Policies 